



*AN AVIATION MAINTENANCE TRAINING, TESTING & LICENSING SCHOOL*

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## SAMPLE LETTER OF EXPERIENCE

January 1<sup>st</sup>, 2011

Federal Aviation Administration  
2895 S.W. 145<sup>th</sup> Avenue, Suite 120  
Miramar, Florida 33027

Dear Mr. / Mrs. \_\_\_\_\_

Mr. / Mrs. \_\_\_\_\_ has worked for \_\_\_\_\_, as a Mechanics Assistant from \_\_\_\_\_ to \_\_\_\_\_. Mr. / Mrs. \_\_\_\_\_ meets the minimum requirements as set forth by FAR Part 65.77 for the Aircraft Mechanic Airframe & Powerplant Ratings.

Mr. / Mrs. \_\_\_\_\_ work experience consists of on the job training in the following aircraft types: Boeing 737, Boeing 757, Boeing 767, Boeing 777, Airbus A-320, Airbus A-340, MD-80, King Air series 90, 100, 200, 300, Cessna 172, 210, 310, 421.

Mr. / Mrs. has performed many maintenance functions which include but are not limited to "A" checks, "B" checks, "C" checks, "D" checks, daily checks, 100 hour inspections, structural repairs, sheetmetal repairs and composite repairs. Mr. / Mrs. \_\_\_\_\_ has worked in numerous areas of the aircraft which include but are not limited to landing gears, flight controls, Ignition, pressurization, hydraulics, fuel, air conditioning, instruments, communication and navigation, engine troubleshooting, removal / installation of engines and engine rigging. Mr. / Mrs. \_\_\_\_\_ has also performed regulatory research and maintenance record research.

Mr. / Mrs. has performed the foregoing functions under the supervision of \_\_\_\_\_ Airlines and has proven to be an asset to the company. Mr. / Mrs. \_\_\_\_\_ always been conscientious and worked well with his co-workers. His / her acquisitions of the FAA Aircraft Mechanic Airframe & Powerplant Ratings will be beneficial to his / her career as well as the company since we perform maintenance on "N" registered aircraft.

I request that the FAA authorize Mr. / Ms. \_\_\_\_\_ to comply with the process of acquiring the FAA Aircraft Mechanic Airframe & Powerplant ratings under the requirements of FAR 65.77. Please do not hesitate to contact me at \_\_\_\_\_ if you have any questions or concerns.

Respectfully,

**X**

President / Director of Maintenance / Maintenance Supervisor / Maintenance Instructor